

Smith Center City Council Meeting Minutes
December 30, 2019, 6:00 pm

The City Council met in special session with Mayor Bryce Wiehl presiding. Council members present: Dave Mace, Adam Rentschler, Tracy Kingsbury, Chris Cole (arrived at 6:02pm), and Don Wick (arrived at 6:41pm). Others present: Dan Finnegan, Lester Engelbrecht, Brad Schiermeyer, Hope Padilla, Rick Hileman, Jerald Ratliff, Shawn Phelps, Shannon Rothchild, Tabitha Owen, Judy Burgess, Brad Howland, Jamie Marshall, Terri Jones, and Jill Conaway.

The minutes of the December 9, 2019 meeting were approved as written, with a motion by Kingsbury and a second by Mace. The motion carried.

Office Server and Computers

Shannon Rothchild representing Nex-Tech, explained the 3-year quote submitted to replace two office computers; Microsoft Office Professional 2019; two APC back-ups; estimated labor for installation, configuration, and testing; patch management and antivirus monthly fee; and ML110 server with estimated labor to configure and install as well as monthly charge for server patch management-total quote of \$12,496.05 plus labor fees currently set at \$75/half-hour if needed during the contract period for troubleshooting, maintenance, and the cost of any upgrades.

Dan Finnegan, along with I.T. representatives Lester Engelbrecht and Brad Schiermeyer from Wilson Communications, presented a quote to replace two office computers with back-ups; Dell PowerEdge Server; and managed network that includes remote and onsite troubleshooting, maintenance, installation, consulting and network upgrades as needed for \$525/month for 3-years. A second quote from Wilson Communications was presented with the same information except an option to upgrade (instead of replace) two computers, for \$405/month.

Members of the governing body reviewed the information and asked questions about the products and services of each company. Mayor Wiehl asked the council to re-visit these quotes later in the meeting.

Swimming Pool

Jerald Ratliff asked the governing body their preference on building construction materials for a new pool bathhouse, when the funding is in place. The committee has received cost estimates for extras that can be added to the new swimming pool after construction through the CDBG is complete, if funding is raised.

Land Bank

At the last meeting, information was sent with members to review on the possibility of setting up a Land Bank. Upon review of the documentation presented, Attorney Owen asked questions for clarification and discussed concerns on the role of the Trustees; KOMA/KORA; challenges of putting together a board in a small community to include those with first-hand knowledge such as various contractors and property owners while these members would then be prohibited in participating in the program itself; demolition agreement; financial obligations; insurance coverage; the process of property donation and the process. Council members and guests discussed the pros and cons of various ways the advisory board could be set up. A motion was made by Rentschler, seconded by Wick to list the Land Bank proposal on the January 13, 2020 agenda. Motion carried.

CMB Licenses

Motion by Rentschler, seconded by Mace, to approve 2020 Cereal Malt Beverage Licenses to Gene's Heartland Foods and Center Fire Pizza. Motion carried.

Safety Report

The annual employee safety report was presented to the council.

Supervisor Reports

Chief Marshall reported the Police Office move as nearly complete.

Economic Development

Padilla presented information from the December Advisory Board meeting. After detailed discussion and various options, a motion was made by Rentschler, seconded by Wick, to approve a \$5,000 Jumpstart Grant to Kansas Curls, to be paid out over 24 months. Motion carried. Motion by Rentschler, seconded by Wick, to approve a \$5,000 Jumpstart Grant to Traditions, to be paid out over 24 months. Motion carried. A motion was made by Kingsbury, seconded by Cole, to re-appoint Brandon Hrabe, Nick Rhodes, and Allen Van Driel to the Advisory Board effective January 2020. Motion carried. A motion was made by Cole, seconded by Rentschler, to appoint Nancy Shaffer to the Advisory Board effective January 2020, as Arloa Barnes has resigned. Motion carried.

The council agreed with the financial support for two Quickbooks classes to be held in January.

The council asks the Board to revise the Jumpstart Program guidelines, and agrees with the board that the Downtown Looking Up Grant guidelines be revised as well.

Councilmember Reports

Kingsbury asked about progress on the US-281/Main Street resurfacing project. The project is scheduled to be advertised in The Pioneer as well as Kirkham Michael sending out bid packets in January, with bids due February 13th for presentation at the Council meeting that evening.

Cole and Conaway reported on a complaint received on the intersection of US-281/Main Street and US-36. Conaway sent a letter of request to KDOT. A representative from Norton responded to the letter and will forward the request/concern to KDOT in Topeka.

Office Server and Computers

The council re-visited the quotes received from Nex-Tech and Wilson Communications. Discussion was held on the comparative bids as well as possible costs for service through Nex-Tech above the purchase of said equipment and associated labor. Ways to remedy issues with Nex-Tech service response time and customer care experienced were discussed with Rothchild. Following detailed discussion, a motion was made by Mace, seconded by Kingsbury to approve the quote from Nex-Tech of \$12,496.05. Motion carried.

Salary Scale

The salary scale was reviewed. After detailed discussion, a motion was made by Wick, seconded by Mace, to move employees listed on the upper scale by two grades; governing body members up \$100 per quarter; attorney up \$100 per month; and judge up \$50 per month. Roll call vote: Wick-aye; Cole-aye; Mace-abstained; Kingsbury-aye; Rentschler-nay. Rentschler noted that he is voting nay due only to part of the motion, not all in its entirety. Motion carried.

A motion was made by Cole, seconded by Rentschler, to adjourn. Motion carried. Meeting adjourned at 7:47pm.

Attest:

Jill Conaway, City Clerk