

Smith Center City Council Meeting Minutes
November 25, 2019, 6:00 pm

The City Council met in adjourned session with Mayor Bryce Wiehl presiding. Council members present: Don Wick, Tracy Kingsbury, Chris Cole (arrived at 6:02pm), and Adam Rentschler (arrived at 6:19pm). Absent: Dave Mace. Others present: Hope Padilla, Mickey Drake, Brad Howland, Rick Hileman, Jamie Marshall, Terri Jones, and Jill Conaway.

Mayor Wiehl called the meeting to order at 6:07pm, once a quorum was established. The minutes of the October 28 and November 12 meetings were approved as written, with a motion by Cole and a second by Wick. The motion carried.

CCLIP Temporary Bonds

Bid requests of an 18 month term tax-exempt temporary general obligation bond for \$750,000 for the CCLIP US-281/Main Street resurfacing project were sent out to the three local banks. Responses included Smith County Bank at 2.19% and The Guaranty State Bank & Trust Co. at 2.25%. Upon review, a motion was made by Wick, seconded by Kingsbury to accept the bid from Smith County Bank as submitted. Motion carried.

CMB Licenses

Motion by Cole, seconded by Kingsbury to approve a 2019 Cereal Malt Beverage license to Dollar General. Motion carried. Motion by Wick, seconded by Kingsbury to approve 2020 Cereal Malt Beverage licenses to Dollar General, Casey's, and Pester Distributing. Motion carried.

Transit

Conaway presented information and a quote from Verizon to purchase four iPads for the General Public Transportation Program primarily for scheduling and KDOT/FTA ridership reports. Under the current government promotion, the local share of the equipment will be \$207.99 for all four iPads; with the local share monthly service fee of \$31.99. A motion was made by Cole, seconded by Rentschler to approve the purchase and contract for the Transit Program as presented. Motion carried.

Conaway presented a quote from Verizon for Network Fleet equipment and software. NWF provides a variety of information and services including location services; driver information such as mph, idle time, history; maintenance records with reminders for upcoming maintenance needs; roadside assistance; and vehicle reports for KDOT/FTA. Quoted is a one-time charge of \$28.71 (local share \$5.74) for the hardware and the monthly service for all vehicles at \$51 (local share \$10.20). A motion was made by Rentschler, seconded by Wick to approve the quote as presented. Motion carried.

Cell Phones

The annual audit of the City's cell phone plan with suggested changes was presented to the Council by Conaway. One transit phone will increase by \$8/month due to usage; each smart phone line will reduce by \$8.08/month and each flip phone line will reduce by \$5.85/month. A motion was made by Rentschler to add Street Supervisor James Johnson to the plan, or reimbursed the equivalent amount beginning in December; as well as approve the suggested phone plan as presented. Kingsbury seconded, motion carried.

Landline Phones

Conaway presented the following landline changes through Nex-Tech: A third line at the City Offices currently under contract to be moved to the Firehouse (savings of \$18/month at the City Offices and \$6.52/month at the Firehouse); replacement of the phones/service at the Economic Development and Chamber of Commerce Offices (combined savings of \$6.55/month); and replacement of the phone/service at the City Shop (savings of \$19.32/month)-all to Polycom 500 Cloud phones. A motion was made by Rentschler, seconded by Wick, to approve the landline adjustments as presented. Motion carried. The office will review the lines in place at the airport for possible upgrades.

Transit Driver

A General Public Transportation driver application was reviewed by the council. A motion was made by Wick, seconded by Kingsbury, to offer part-time employment to Clark Wolters at the rate listed on the salary schedule. Motion carried.

Police Department

Marshall-RFQs will be sent for a replacement patrol vehicle, to be reviewed at the December meeting. Brad Howland reported Howland Mobile Veterinary Service working with the Police Department on dogs at large. Marshall will ask the city attorney to work up a contract to use in the future for these situations.

Economic Development

Padilla presented information from the November Advisory Board meeting. A motion was made by Rentschler, seconded by Wick, to approve the Storefront Grant to Blooms for signage from Center Monuments for \$567.61, half of the invoice amount of \$1,135.22 less tax. Motion carried.

Motion by Rentschler, seconded by Cole, to approve up to \$1,500 towards the cost of the Youth Entrepreneurship Challenge at the Smith Center Jr/Sr High School. Motion carried.

Howland explained information received at the Advisory Board meeting from members of the Child Development Center committee. Contingent upon a building purchase as

explained, a motion was made by Rentschler, seconded by Wick, to approve a \$5,000 Jumpstart Grant as well as a \$30,000 Revolving Loan with no payments for the first twelve months and no interest payments the following 24 months of the loan. Motion carried.

Howland reported that four Advisory Board members' terms are expiring soon.

Supervisor Reports

Hileman reported that Big Iron will be contacted to sell the 2000 GMC pickup.

A drainage tube at Lang Diesel was discussed with no action taken.

Estimates were received to remove and reinstall the electrical at the pump well houses (3) from TK Electric and Heineken Electric. Motion by Rentschler, seconded by Kingsbury to accept the lowest estimate of \$8,550 from TK Electric, LLC. Motion carried.

Brooks Flooring has been scheduled to replace the carpet in the City Offices beginning Friday, December 20th. The offices will be closed from the 20th until the 26th. As the 23rd is a City Council meeting date, the council agreed to cancel that meeting and set a special meeting for Monday, December 30th at 6pm.

Councilmember Reports

Wick reported on Yenne's work at Wagner Park as well as trees that will be removed on East Court.

Cole discussed the street sweeper demo. Seven companies will be bringing demonstration sweepers over the next few months.

A motion was made by Cole, seconded by Wick, to adjourn. Motion carried. Meeting adjourned at 7:28pm.

Attest:

Jill Conaway, City Clerk