

Smith Center City Council Meeting Minutes
October 14, 2019 - 6:00 pm

The City Council met in regular session with Mayor Bryce Wiehl presiding. Council members present: Dave Mace, Adam Rentschler, Tracy Kingsbury, Don Wick, and Chris Cole. Others present: Rick Hileman, Tabitha Owen, and Jill Conaway.

Motion by Mace, seconded by Rentschler, to approve the minutes of the September 23, 2019 meeting. Motion carried.

Motion by Kingsbury, seconded by Wick, to approve payment of the monthly expenses. Motion carried.

Safe Routes to School

A meeting held by the Safe Routes to School committee resulted in a decision to postpone the next phase of the program one year.

Site Survey-Swimming Pool

Two site survey proposals were received by engineering firm Lamp Rynearson. Upon review, a motion was made by Cole, seconded by Mace, to approve the proposal from Schwab Eaton of \$3,800 to complete the site survey. Motion carried.

Procurement Policy

After a review of the proposed policy, a motion was made by Wick, seconded by Kingsbury, to adopt Resolution 2019-7, defining a procurement policy for the City. Motion carried. Resolution 2019-7 was signed by the Mayor and City Clerk.

Health Insurance Renewal

Options from United Healthcare and Blue Cross Blue Shield, both in conjunction with Freedom Claims, were presented to the council for the health insurance renewal. The varied comparisons and differences were reviewed. Motion by Wick, seconded by Mace to renew with United Healthcare and Freedom Claims quote at for the period beginning December 1, 2019. Motion carried.

Reports

Pool Sewer Line-Hileman presented quotes from Johnson Service Company and Callabresi to install an 8" liner, approximately 320 feet from manhole to manhole with one tap reinstatement. After discussion, a motion was made by Wick, seconded by Kingsbury, to accept the \$17,375 quote from Johnson Service Company. Motion carried.

Well Pump Buildings-Hileman shared the estimates to build (3) block well houses each with a metal roof, to replace the current structures in various forms of disrepair. Due to the magnitude of the electrical system at each location, Hileman has reached out to Heineken Electric for an estimate on the project and will report back to the council as more information is received.

Emergency Notification System-Monthly siren testing began the first Monday of October. As the dispatch station tested only the fire alarm, not the emergency system, another test was completed that afternoon to include all sirens. The north siren has been scheduled for repairs, as a result of the test.

On-Call Compensation-After reviewing options to change the current on-call compensation for weekends and holidays, a motion was made by Wick, seconded by Cole, to give the on-call employee two comp hours for each Friday, and 4 comp hours for each full day (weekend and/or holiday) that the employee is on-call. Motion carried with Mace abstaining.

General Public Transportation-A motion was made by Rentschler, seconded by Kingsbury, to authorize Clerk Conaway to sign and submit all documents pertaining to the 2020-2021 General Public Transportation application. Motion carried.

Motion by Rentschler, seconded by Cole, to approve and sign a letter of support and commitment that will be included with the transit application.

Conaway explained that with the growth of the transit program, it will be necessary to have a garage to house all transit vehicles and equipment. Conaway proposed a 4 stall structure, as well as a possible location. Grant opportunities to lower the local share of the costs were discussed. It was the consensus of the council to move forward with the project.

Police Department Offices-In preparing the Police Dept. offices, termites were found in one area, resulting in some additional expenses. A contract was entered into with Schoen Fumigation for annual termite control services.

Councilmember Wick spoke with the governing body about the possibility of adopting an ordinance to address the growing use and concerns with vaping.

Motion by Rentschler, seconded by Wick to adjourn at 7:29pm. Motion carried.

Attest:

Jill Conaway, City Clerk