

City of Smith Center
City Council Meeting Minutes
July 22, 2019
6:00 pm

The City Council met in adjourned session with Council President Adam Rentschler presiding. Other council members present: Don Wick, Dave Mace, Chris Cole, and Tracy Kingsbury (arrived at 6:32pm). Others present: Tabitha Owen, Jerald Ratliff, Robin Koelsch, Nick Rhodes, Barry Brooks, Rick Hileman, Steven Clark, Judy Burgess, Amber Conaway, Jamie Marshall, Mickey Drake, Terri Jones, Brad Howland (arrived at 6:08pm) and Jill Conaway.

Motion by Wick, seconded by Mace, to approve the minutes of the July 8, 2019 council meeting. Motion carried.

Guest

Steven Clark addressed the council on an incident that took place with one of his children at the swimming pool recently, as well as asking what trainings the lifeguards complete prior to duty. Jones explained that the lifeguards complete extensive trainings in order to fulfill the requirements of the position. As the council members do not directly oversee the day to day activities at the swimming pool, Owen directed Clark to speak with the pool manager regarding his concern. An incident report was completed by staff and signed by Clark. He will talk to the manager on the issue to better clarify the situation and protocol.

Swimming Pool Project

Corina Cox with NWKS Planning met with Conaway and Jones today on the current status and the next steps to be completed for the CDBG on the swimming pool. Also in attendance: Councilman Wick and Committee members Jenny Franklin, Libby McDonald, Jerald Ratliff, Judy Burgess, and Robin Koelsch. After updating the council members and discussion on the project, a motion was made by Wick, seconded by Mace, to approve the State Contract (CDBG). Motion carried. Motion by Cole, seconded by Wick, to grant the engineering firm of Lamp Rynearson to begin the project design. Motion carried. Motion by Mace, seconded by Wick, to approve the letter resolving the condition of the grant. Motion carried. Motion by Wick, seconded by Cole, to adopt the Code of Conduct as presented. Motion carried. Motion by Mace, seconded by Cole to adopt the Fair Housing/Civil Rights Policy as presented. Motion carried.

Airport

Jones reported on the Airport Partial Parallel Taxiway Project grant agreement recently received. A motion was made by Wick, seconded by Cole, to approve the grant agreement and move forward with the project. Motion carried

Pickup

Extensive discussion was held on the 2019 Dodge Pickup bid from Matteson Motors that was accepted in April of this year. Councilman Rentschler contacted the salesman at Matteson Motors directing him to cancel the pickup order on July 9, 2019 after reporting a conversation Rentschler had with the manufacturer that stated the pickup had not yet made it to the production line and would be an additional 8-12 weeks before delivery. The representative from the dealer forwarded correspondence later that day from Rachel Malec-Fleet Operations reporting the vehicle was in D1 status with an estimated ship date of July 25, therefore too late to cancel. The council chose to take no action at this time.

Executive Session

Motion by Wick, seconded by Mace, to enter into executive session for 15 minutes to discuss non-elect personnel; Economic Development Director position. Motion carried. In session at 6:48 p.m. - Out of session at 7:03 p.m.

Economic Development Director

Motion by Kingsbury, seconded by Mace, to approve the advisory board to make an offer for the Director position per the board's report on interviews. Motion carried.

Ordinance 1023

Motion by Cole, seconded by Mace, to adopt Ordinance 1023-Standard Traffic Ordinance regulating traffic within the corporate limits of the city by incorporating Edition 2019, providing certain penalties and repealing Ordinance 1017. Motion carried.

Supervisor and Council Reports

Cole reported on a used motor grader of the Smith County Road Department. Hileman and Johnson will meet with County Road Supervisor Mitch Fritz to inspect the unit for possible purchase.

Cole left the meeting at 7:18 p.m.

Motion by Wick, seconded by Mace, to set and publish notice of the 2020 Budget Hearing for August 12, 2019 at 6:15 p.m. Motion carried.

Motion by Wick, seconded by Mace, to adjourn. Motion carried. Meeting adjourned at 7:41pm.

Attest:

Jill Conaway, City Clerk