

# Smith Center City Council Meeting Minutes

May 24<sup>th</sup>, 2021

## I. Call to Order

Mayor Bryce Wiehl called to order the meeting of the city council at 6pm on May 24, 2021.

## II. Attendance

Council members: Adam Rentschler, Don Wick, Dave Mace, Tracy Kingsbury arrived at 6:02pm, and Chris Cole arrived at 6:04pm. Others: Jaci Charbonneau, Terri Jones, Kim Phelps, Chief Jamie Marshall, Mickey Drake, Rick Hileman, and Sherry Weatherholt.

## III. Consent Agenda

Motion by Wick, seconded by Rentschler, to approve the previous meeting minutes and payment of vouchers. Motion carried.

## IV. New Business

- a) Resignation-Motion by Wick, seconded by Rentschler, to accept the resignation of Kalen Mace effective May 28, 2021. Motion carried.
- b) Designations-Mayor Wiehl recommended the appointments of Jamie Marshall-Chief of Police; Sheldon Kenworthy-Police Officer; Terri Jones-Treasurer; Jill Conaway-Clerk; Tabitha Owen-Attorney; Michael Kirchoff-Judge. Motion by Rentschler, seconded by Wick, to approve Mayor Wiehl's appointments.
- c) Audit Agreement-Motion by Wick, seconded by Kingsbury, to approve the audit agreement addendum to the original agreement as presented. Motion carried. This agreement added a single audit that is required due to the receipt of federal funds in excess of \$750,000 in a fiscal year.

## V. Department Reports/Committee & Board Reports

- a) Chief Marshall-Reported that the flashing light at the four way stop has been repositioned and stop-ahead signs have been placed on US-281/Main Street. The stop sign located at west side of the 500 block of East Second Street will be moved back approximately two feet. A sign hindering visibility along US-36 will be rectified by the business owner and a realty sign causing a similar issue will be addressed. Marshall and Rentschler reported on damage to US-281/Main Street on Sunday by a semi hauling a tank. The driver was parking as a result of blown tires. Chief Marshall obtained the necessary information from the driver and pictures of the damage were sent to Venture Corp. for repair.  
Wick shared a letter he received from a resident regarding vehicle parking along K204.
- b) Hileman- Reported on the repair work on well pump 5 and 9 by Sargent Drilling. Summer help has started except for one student that will begin June 1<sup>st</sup>. Rentschler asked if the city-wide cleanup went well. Hileman responded that all went well.

- c) Jones-Presented information on pool chairs and loungers. Wick inquired on benches. Discussion was held on utilizing the current picnic tables, bench style seating, and playground equipment. Hileman reported the outside seating will be set on concrete pads. The playground equipment will also be placed, once everything is completed. A motion was made by Wick, seconded by Rentschler, to approve the purchase of pool furniture as presented. Motion carried.  
Discussion was held on the progress of the swimming pool and the anticipated opening. Once the engineer sends the certificate of completion, and Corina at NWKS Planning gives the city the okay, the pool can be opened. Cole inquired on the cage around the chlorine bottles.
- d) Conaway-Presented the fares approved by KDOT for the general transportation program effective July 1<sup>st</sup>. The advertisement presented to the council will be shared with riders and on social media.

## **VI. Public Works Position**

- a) Applications received for the position were shared with the governing body. Mayor Wiehl had talked with Hileman about the position. Mayor Wiehl recommended that the council fill two positions, both full-time, as the city has a limited crew at this time with less summer help and other issues. A motion was made by Rentschler, seconded by Wick, to enter into executive session for ten minutes for personnel exception. Motion carried. In session at 6:22pm-out of session at 6:32pm. A motion was made by Kingsbury, seconded by Mace, to offer employment to Mickey Drake as a floater, starting wage on the pay scale at the number of years he was employed at previously; and David Hileman, starting wage at level two (grade 5). Motion carried.

## **VII. Governing Body Reports**

- a) Wick-Pool/Parks  
Pool progress - explained that while it is frustrating at times, everything is out of the city's hands at this point. The pool will be open soon, anticipating by the weekend of June 4<sup>th</sup>. Reported that the guards and manager will be working prior to the opening to get the office and pool set up.
- b) Cole-Fire/Police  
Inquired on the McHenry's payment. Hileman answered that the payment included the purchase of two trimmers, one for the golf course. Cole asked what repairs were completed on the loader. Hileman reported the exhaust manifold was replaced.
- c) Rentschler-Airport/Streets/Transit  
Shared that he was approached by a citizen regarding an issue at a residence on West Kansas. Conaway and Hileman responded previously contacting the owner as a courtesy, however the situation does not fall under the nuisance ordinance. Hileman will re-check the property.
- d) Kingsbury-Water/Sewer  
Asked Hileman about mowing at some properties, most have been cleaned up. The rain has presented a challenge.

e) **Wiehl-Economic Development**

The minutes of the last meeting were included in the council packet, no action items were taken. During the department's slow time, the advisory board will be reviewing some of their programs. Rentschler inquired on the land bank property. Conaway responded that the last correspondence was several months ago from the interested party, with no action since. Until the property is sold, Hileman will be spraying the land in order to control the weeds and overgrowth.

**VIII. Adjournment**

Motion by Wick, seconded by Cole, to adjourn. Motion carried. Meeting adjourned at 6:43pm.