

**Smith Center City Council Meeting Minutes**  
**March 9, 2020-6:00 pm**

The City Council met in regular session with Mayor Wiehl presiding. Council members present: Adam Rentschler, Tracy Kingsbury, Shawn Phelps, Don Wick, and Chris Cole.

Others present: Mickey Drake, Rick Hileman, Chris Huffman, Tabitha Owen, Terri Jones, and Jill Conaway.

Motion by Rentschler, seconded by Wick, to approve the minutes of the February 24, 2020 meeting. Motion carried.

Motion by Cole, seconded by Rentschler, to approve payment of the monthly expenses. Motion carried.

**M-P District**

The Planning Commission met on February 26<sup>th</sup> regarding the plans presented for the Manufactured Housing Park District (M-P). It was the consensus of the Commission to move forward with the plans presented. A motion was made by Kingsbury, seconded by Phelps, to adopt Ordinance 1027; amending Ordinance 937 by adding: *Section 4. This does not apply in the Manufactured House Park District M-P where shipping containers (reusable steel intermodal containers) may be placed when modified for use as a residence in the same manner as a manufactured home.* Motion carried.

**Summer Employees**

After discussion, the council agreed to hire a student summer intern for the City Clerk's office. Summer positions will be advertised, with a review of all applicants at the April 13<sup>th</sup> meeting.

**Golf Course**

A motion was made by Phelps, seconded by Rentschler, to approve the recommendation of the Golf Course Advisory Board to appoint Vernon Reinking as a board member. Motion carried.

Details on the irrigation pump used for irrigation were shared with the council. The pump is not working. As irrigation of the course cannot be done without the pump, a motion was made by Rentschler, seconded by Wick, to approve the purchase of a replacement pump as presented at a cost of \$16,279 from Downey Drilling, Inc. Motion carried.

**Proclamation**

As the American Red Cross fulfills a vital role in our community, Mayor Wiehl proclaimed March 2020 as American Red Cross Month, encouraging all Americans to support this organization and its noble humanitarian mission.

**CCLIP Applications**

Three applications were submitted to KDOT for roadway improvements in upcoming fiscal years. CCLIP 1: Highway 204 pavement restoration from west city limits east to the east radius return of Monroe Street. CCLIP 2: US-281 resurfacing from south city limits north to the railroad tracks. CCLIP 3: US-281/US-36 intersection geometric improvement, to improve the radii at all four quadrants of the intersection.

**Alley**

Chris Huffman was present regarding the alley on his block. It was confirmed that he owns part of the alley, as it was previously vacated.

**Reports**

**NUISANCES:** The nuisance report was reviewed. Phelps questioned the protocol followed. By statute, the City is required to follow the ordinance as written. Should a resident have a complaint on a property, they submit the complaint to the City Clerk. Once the complaint is received, the protocol outlined in the ordinance is followed.

**AIRPORT:** Jones reported on information received from the FAA requiring the airport to house ten licensed aircrafts to be considered as a classified airport.

POOL: Conaway recently spoke with engineers from Lamp Rynearson on the status of the swimming pool project. A meeting will be scheduled for Wednesday, March 11<sup>th</sup> to review the proposed plans prior to submitting to the governing body for approval at the April meeting. The swimming pool is scheduled to remain open for the 2020 season. Brad Howland was present at the Strategic Doing meeting; a report will be submitted to Dane G. Hansen on the progress of the Swimming Pool Project.

VOUCHERS: Conaway explained some of the incorrect charges on submitted Nex-Tech vouchers. The company was contacted prior to payment in order to rectify the billing issues and re-submit the order to establish a cloud backup for the Police Department. Credits on the billing changes will be on the next invoices.

TAX SALE: Owen reminded the governing body of the scheduled tax sale on March 10<sup>th</sup>.

NUISANCE ORDINANCES: Phelps questioned Owen on the procedure followed on nuisances. Owen has previously researched the statutes followed, resulting in the inability of a municipality to alter the statute. The governing body directed that all nuisance complaints be submitted in writing (email accepted as well). Protocol is then followed as defined by the ordinance.

FIRE DEPARTMENT: Rentschler reported that the parking area used for the firehouse (south of the building) is no longer allowed without permission on a day-to-day basis per the new owner(s). The fire department is researching purchase options for replacement thermal imaging units, as reported by Cole.

DOGS: Wick received a complaint from a resident regarding a dog at large.

WELCOME SIGNS: Wiehl asked Hileman to inspect the welcome signs and repaint the lettering as needed.

### **Executive Session**

Motion by Rentschler, seconded by Wick, to enter into executive session for 15 minutes to discuss personnel, employee performance. Motion carried. In session at 7:26 p.m. - Out of session at 7:41 p.m.

Motion by Rentschler, seconded by Wick, to re-enter into executive session for 10 minutes to discuss personnel, employee performance. Motion carried. In session at 7:42 p.m. – Out of session at 7:52 p.m.

Mayor Wiehl and Council President Rentschler will both be absent March 23<sup>rd</sup>, therefore the council meeting on that date was canceled.

The employee appreciation party has been postponed due to scheduling conflicts.

Motion by Wick, seconded by Rentschler to adjourn. Motion carried. Meeting adjourned at 7:58 p.m.

Attest:

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Jill Conaway, City Clerk