

City of Smith Center  
City Council Meeting Minutes  
June 08, 2026

**I. Call to Order**

Bryce Wiehl opened the meeting at 6:00 p.m. on Monday, June 08, 2026, at the Srader Building.

**Attendance**

Governing Body Members: Chris Cole, Ty Wallgren, Tracy Kingsbury, Everett Mansholt and Don Wick

Others: Bryce Wiehl, Jamie Marshall, Brittany Niles, Kim Maudlin, Rick Hileman, Melissa Colby, Josh Niles, Tiffany Rietzke, Ryan Rietzke and Kim Phelps.

**II. Consent Agenda**

Following review, a motion was made by Wallgren, seconded by Wick, to approve the previous meetings' minutes. Motion carried. Kingsbury then made a motion to approve the Vouchers and Receipts as presented. Wick seconded the motion and carried the motion.

**III. New Business**

- a. Tiffany Rietzke- Tiffany updates the council regarding her purchase of the old pioneer building. She then inquires with the council if the city had any interest in selling the lot behind the property she just purchased. Ryan indicated that the city also has power/electricity on the newly purchased building and would like that removed. Following a discussion, the council and Rietzke's agreeing to sell the lot and work to find a solution for the electricity.
- b. Emergency Water Supply Plan- Niles presented to the council the updated Emergency Water Supply plan that needs to be updated regularly. Upon review of the changes, a motion was made by Kingsbury and seconded by Wallgren to approve the Emergency Water Supply plan. Motion carried unanimously.
- c. Jay Lyon Property Donation – Niles presented to the council an empty lot that Jay Lyon had requested to donate to the city as he is no longer in the area. Upon further discussion, it was the decision of the council to get a title search completed on the property and if everything comes out clean to accept the offer.
- d. Lot Purchase Request – Niles updated the council that one of the city employees was interested in purchasing one of the empty lots owned by the city. It was the consensus of the council to put that lot up for bids and/or auction and have the lot go to the highest bidder. Niles agreed to start the process.

- e. Bench Donation – A former member of the community reached out to the city office requesting to donate a bench in memory of their grandmother at the city park. Hileman and the council discussed options for the bench and agreed to allow the bench donation. Niles will reach out and get the process started.
- f. Brett Decker – Decker submitted a request to the council for the city employees to use the city equipment to help him clean out a property he recently purchased. It was the decision of the council to deny this request and have him reach out to someone who does that type of work regularly.
- g. Shellito Roofing Bids – Two different bids were submitted by Shellito Roofing. The first bid was to replace the city shop skylights in the amount of \$700.00. A motion was made by Wick and seconded by Mansholt to approve the bid at \$700.00 to complete the city shop skylights. Motion carried. The next bid was to replace the bathroom skylights at the park in the amount of \$1199.83. A motion was made Wallgren and seconded by Mansholt to approve the bathroom skylights at the park in the amount of \$1199.83. Motion carried.
- h. Library Raises – The board was presented with suggestions of employee raises submitted by the Library Board. Upon discussion, the council requested to table the decision while they work to find out more information.
- i. Tahoe & GMC Repairs – The council reviewed to estimates to repair the Police Tahoe and Chief Marshalls personal vehicle from Mace Body Shop. A motion was made Cole to approve the repairs to the Chevy Tahoe in the amount of \$1904.21. The motion was seconded by Wick and the motion carried. Next, a motion was made by Cole and seconded by Wallgren to approve the repairs to the GMC in the amount of \$1563.66, motion carried.

#### **IV. Department Reports/Committee & Board Reports**

- a. Supervisor- Hileman had nothing to report.
- b. Police Department- Chief Marshall updated the council regarding some damage to the 3 Dodge Chargers and the need to investigate getting them fixed. Marshall is working on estimates for the repairs and will provide them once they are available.
- c. Clerk- Niles presented the council with a retirement resignation letter from Marc Reilley. The council accepted the letter and thanks Marc for his years of service. Next, Niles updated the council regarding the grant that was applied for at the end of last year for the upcoming Public Transportation fiscal year which has been awarded to the City of Smith Center.
- d. Treasurer- Colby updates the council that Edmonds Gov., the software the city is interested in, will be attending the next council meeting via zoom.

**V. Adjournment**

A motion to adjourn was made by Cole and seconded by Wick. Motion carried. Meeting adjourned at 7:11 p.m.