



Downtown Looking Up Application

Physical address of the commercial building: _____

Building Owner(s): _____

Building Owner(s) Mailing Address: _____

Phone Number: _____ Email Address: _____

What year was the building constructed? _____

Building Use (circle one)
Retail Service Gov't/non-profit Vacant-for sale Vacant for-rent Storage

Name of the business: _____

Business owner(s) name: _____

Business owner(s) mailing address: _____

Phone Number: _____ Email Address: _____

Business website: _____

Business description: _____

Number of years at this location: _____

Recent building improvements (list type & cost): _____
(use separate sheet if necessary)

Year the improvements were completed: _____

Was a Store Front Renewal Grant awarded? _____

Proposed building improvements (list type & cost; suggested NOT required): _____
(use separate sheet if necessary)

Will you be submitting a Store Front Grant request for any proposed improvements? Yes No

Will a current awning need to be removed: Yes No

Are you willing to remove it or pay for removal? Yes No

Is a current awning shared with an adjoining building? Yes No

If YES, is the adjoining building owner applying for a new awning also? Yes No

If NO, will the adjoining building owner agree to have the current awning removed? Yes No

Contact person for this application:

Name: _____

Phone Number: _____ Email Address: _____

Signatures:

Building Owner(s): _____

Business Owner(s): _____

Adjoining building owner(s) if required: _____

Required attachments

Complete application with signatures _____

Proof of property insurance _____

Most recent property tax receipt _____

Recent building improvements (\$ spent/Optional) _____

Proposed building improvements (\$ estimate/Optional) _____