

City of Smith Center
City Council Meeting Minutes
December 22, 2025

I. Call to Order

Bryce Wiehl opened the meeting at 6:02 p.m. on Monday, December 22, 2025, at the Srader Building.

Attendance

Governing Body Members: Everett Mansholt, Chris Cole, Ty Wallgren and Don Wick

Others: Bryce Wiehl, Jamie Marshall, Kim Maudlin, Rick Hileman, Joshua Niles, Brittany Niles and Scott Roth.

II. Consent Agenda

Following review, a motion was made by Wick, seconded by Mansholt, to approve the previous meetings' minutes. Motion carried. Cole then made a motion to approve the Vouchers and Receipts as presented. Wallgren seconded the motion and it carried.

III. Previous/ Ongoing Business

Next on the agenda for previous/ongoing business was the salary scale increase for 2026. After discussion, Cole made a motion to increase the salary scale by 2 steps for 2026. Wick seconded the motion made by Cole and it carried. Scott Roth inquired if that also included Valeries wages for Economic Development and if a motion was required during their board meeting. Niles agreed to inquire into the topic and get in touch with the Economic Development board with her findings.

The council was then presented with a KDHE Pay Request #7; which pertains to the purchase of the land for the Lagoon Project. A motion was made by Walgren and seconded by Mansholt to approve the KDHE Pay Request #7. Motion carried.

Niles then requested a motion for the approval to pay the remaining bills in 2025 to finish out the year. A motion was made by Cole to pay any remaining 2025 bills. The motion was seconded by Wallgren and it carried.

IV. Department Reports/Committee & Board Reports

- a) Economic Development- Roth updates the council that the Economic Development board had voted to pause payment on the loan to Bright Beginnings for 12 months. Roth further states that only the payments will be paused and that the interest will still accrue. A motion was made

by Wick and seconded by Mansholt to pause the payments on the loan to Bright Beginnings for 12 months while they work to get their financials in order. The motion carried. Scott also requested meal reimbursement for two months meetings totaling \$304.67. A motion was made by Wick to reimburse Scott Roth for the meals purchased in November and December. Wallgren seconded the motion made by Wick. Motion carried. Scott also mentioned a new innovation project that Economic Development is inquiring about; which led him to inquire about the city ordinance regarding mobile homes versus manufactured homes. Owen said she would look into the ordinance and clarify for Roth.

- b) Police Department- Chief Marshall updated the council on the Tahoe. It still is not currently ready; the outfitter is waiting for the delivery of the cage before they can proceed. Cole inquired about the Scooter Program at the school and Marshall stated he is planning on working on it after the new year.
- c) Supervisor- Hileman updated the council that the new generator is up and running. Rick also stated that due to the recent wind storm that the airport does not currently have power and the team is working to get it fixed. Cole asked about the current condition of the cities backhoe. Rick let the council know that they do not currently have the backhoe as it is not back yet; currently unsure of the status of if it can be fixed.
- d) Clerk- Niles offered an update to the employee handbook regarding the verbiage of the compensatory time. After reviewing; a motion was made by Wick to update the verbiage of the compensatory time in the employee handbook. The motion was seconded by Wallgren, and it carried.

Wiehl inquired about potential encumbrances that need to be taken care of by the end of the year, including but not limited to Daves Heating and Cooling and Top Shelf lumber. Niles updated the council that the office was working with the software company to see if there is a way to show the transactions properly for the auditors.

V. Adjournment

A motion to adjourn was made by Mansholt and seconded by Wick. Motion carried. Meeting adjourned at 6:26 p.m.

Attest: