

# **Smith Center City Council Meeting Minutes**

November 13, 2023

## **I. Call to Order**

Mayor Bryce Wiehl opened the meeting at 6pm on Monday, November 13<sup>th</sup>, 2023, at the Srader Building.

## **II. Attendance**

Council members: Don Wick, Chris Cole, Brady Peterson, Tracy Kingsbury, and Dave Mace, by phone.

Others: Melissa Westbrook, Dana J Peterson, Nick Rhodes, Dana S Peterson, Aurielle Hughes, Kim Maudlin, Jamie Marshall (6:03pm), and Sherry Weatherholt (6:06pm).

## **III. Consent Agenda**

Motion by Cole, seconded by Peterson, to approve the previous meeting minutes, vouchers, and receipts. Motion carried.

## **IV. Previous/Ongoing Business**

- a) No previous business.

## **V. New Business**

- a) Pay scale – Wiehl would like to table this for another meeting. The council is looking at the administration assistant pay being under the department head pay. Wick does not remember agreeing to this. Maudlin spoke about the starting pay for this position when it was created. Conaway is working on comparing the salaries to other areas and will report on this at the next meeting. Peterson stated the admin assistant should be the same as a full-time employee. He stated to keep the compensation the same for this position and not decrease the pay. Wick stated the city must be competitive with wages and the council cannot redo the pay scale every time an employee is hired at a higher wage. Wiehl stated there needs to be a more balanced pay scale. Dana J. stated the council needs to think about how they use the pay scale and what calls for an increase in grade on the pay scale. Cole stated the pay scale is a more stable way for employees to see where they are on the scale. The council would like to look at the pay scale and how it fits with the budget before making any decisions. Motion by Wick, seconded by Kingsbury, to move the pay scale/salary to the next meeting. Motion carried.
- b) Resignation – Motion by Kingsbury, seconded by Wick, to accept the resignation of Robert Caspers. Motion carried.

- c) Water Plant Position – Motion by Cole, seconded by Mace, to hire Dennis Piroutek at a Grade 4 Water Pumper. Motion carried.
- d) CMB License – Motion by Kingsbury, seconded by Cole, to approve the 2024 license for Alta. Motion carried.

#### **VI. Department Report/Committee & Board Reports**

- a) Clerk – Maudlin reported on the 2025 budget for transit. Motion by Wick, seconded by Peterson, to approve Conaway’s signature for this. Motion carried. Maudlin reported on the CV Grant. Motion by Cole, seconded by Kingsbury, to accept the \$141,642.00. Peterson abstains from voting since his business is in this grant. Motion carried. Maudlin reported on the golf cart damage at the golf course. Marshall will file charges on this incident. There was one adult and one juvenile involved. An apology letter is included in the packet. Maudlin reported on the K204 zoom meeting Conaway attended.

#### **VII. Governing Body Reports**

- a) Cole-Fire/Police  
Reported on all the new bunker gear the fire department received. They are still working on the new radios.
- b) Wiehl- Stated he would get a hold of everyone regarding the pay scale.

#### **VIII. Adjournment**

Motion by Wick, seconded by Peterson, to adjourn. Meeting adjourned at 6:35pm.