

City of Smith Center  
City Council Meeting Minutes  
November 10<sup>th</sup>, 2025

**I. Call to Order**

Bryce Wiehl opened the meeting at 6:00 p.m. on Monday, November 10th, 2025, at the Srader Building.

**Attendance**

Governing Body Members: Everett Mansholt, Tracy Kingsbury, and Chris Cole, Ty Wallgren, Don Wick and Bryce Wiehl.

Others: Jill Conaway, Tabitha Owen, Melissa Colby, Kim Maudlin, Rick Hileman, Joshua Niles, Brittany Niles, Dana Peterson, Melissa McAllister and Alisha Brown.

**II. Consent Agenda**

Following review, a motion was made by Cole, seconded by Kingsbury, to approve the meeting minutes; vouchers, and receipts. Motion carried.

**III. Previous/ Ongoing Business**

Dana Peterson represented Bright Beginnings, the Smith Center Childcare Development Center, for a request for support in the amount of \$6,000.00 per month to help with the costs associated with the center as the current budget is not sufficient to complete the year. The council discussed the options available to help with the center without the need to spend taxpayer dollars. After discussion, Wick made a motion to support Bright Beginnings request, for 2 months, November and December 2025, \$6,000.00 to come from the General Fund and \$3,000.00 to come from the Sewer Fund and the remaining \$3000.00 from the Water Fund. Upon further discussion, Wick withdrew his motion. Council then further discussed the need for the center in the community and Wick then made the same motion, to support Bright Beginnings request, for 2 months, November and December 2025, \$6,000.00 to come from the General Fund and \$3,000.00 to come from the Sewer Fund and the remaining \$3000.00 from the Water Fund, seconded by Mansholt. Wiehl then requested a roll call vote. Wick voted Yes, Cole voted No, Kingsbury voted No, Wallgren voted No, Mansholt voted Yes, motion failed during roll call vote. The council requested for the center, Bright Beginngins, to come back to the next council meeting with letters of support from the local daycares as well as a copy of the budget for review.

Council then reviewed the Final Inspection report regarding Project No. C20-3039-01, "The Lagoon Project". Wallgren makes a motion to sign the

certification of completion. The motion was seconded by Wick and the motion carried.

Council also reviewed the payment request submitted by Malm Construction Co. in the amount of \$37,404.23. A motion was made by Kingsbury and seconded by Wick to approve the payment request and have the payment submitted. Motion carried.

Council then reviewed the letter of support stating that Jill Conaway and Brittany Niles would be approved to sign the funding application for the fiscal year 2026-2027. Cole made a motion to approve the letter of support giving Jill Conaway and Brittany Niles authority for the funding application. The motion was seconded by Wick, motion carried and the council signed the letter of support.

#### **IV. Department Reports/Committee & Board Reports**

a) Supervisor-Rick Hileman

- a. Hileman presented to the board two bids for the purchase of a new trailer to haul the lawn mowers. A bid was submitted by Tractor Supply in the amount of \$5,473.91, including tax. The second bid was submitted by NAPA, Coles Auto Supply in the amount of \$4,489.00. Council then discussed the difference of the trailers and compared quality and size. A motion was made by Wallgren to approve the purchase of the 82"x16' Tandem Trailer from NAPA, Coles Auto Supply, in the amount of \$4,489.00. The motion was seconded by Wick. Motion carried. Chris Cole abstained from discussion due to conflict of interest.

b) Treasurer- Melissa

- a. Colby brought up the discussion of the upcoming Holiday to start planning the City Christmas Party and presenting possible dates. Melissa also mentioned the possibility of changing the paid Holidays for Christmas this year from having Christmas Eve and Christmas Day off, to having Christmas Day and the day after Christmas off. The consensus of the council was to approve the change of holidays with no motion necessary.

#### **V. Executive Session**

A motion was made by Cole, seconded by Wick, to enter into an executive session for ten minutes, personnel exception matters, non-elect personnel, with Jill Conaway and Brittany Niles as guests. Motion carried. In session at 7:01 p.m. A motion was made by Everett to extend the session 5 minutes and seconded by Wick, out of session at 7:16 p.m.

Following the Executive Session, Wallgren made a motion to terminate Shaine Shellito and supply him with an exit package. The motion was seconded by Mansholt. Wiehl then requested a Roll Call vote. Wick, Yes. Cole, Yes. Kingsbury, Yes. Wallgren, Yes. Mansholt, Yes. Motion carried.

**VI. Adjournment**

A motion to adjourn was made by Wick and seconded by Cole. Motion carried. Meeting adjourned at 7:19 p.m.

Attest: