

City of Smith Center
City Council Meeting Minutes
September 22, 2025

I. Call to Order

Mayor Wiehl opened the meeting at 6:00 p.m. on Monday, September 22, 2025, at the Srader Building.

Attendance

Governing Body Members: Don Wick, Ty Wallgren, Bryce Wiehl, Chris Cole, and Tracy Kingsbury. Absent: Everett Mansholt.

Others: Jill Conaway, Brittany Niles, Melissa Colby, Tabitha Owen, Kim Maudlin, Jamie Mashall, Kim Phelps, Rick Hileman, Joel Brewer, Pam Gible, Tom Chapman, Josh Niles, Dana Peterson, Valerie Haskett, Nick Rhodes and Scott Roth.

II. Consent Agenda

Following review, a motion was made by Cole, seconded by Wick, to approve the meeting minutes; vouchers, and receipts. Motion carried.

III. Guest

- a) Tom Chapman with the Smith County Emergency Management introduced himself to the council and presented a document for the councilmen to review regarding FEMA benefits. Wiehl recommends the document be added to the next council meeting packet for further review.

IV. New Business

- a) Scott Roth with Economic Development requests for the council to review and approve all 17 Residential Beautification Lottery applications. A motion was made by Wick, seconded by Wallgren to approve all the applications Economic Development had already approved.
- b) Roth also requests the following applications that were submitted for the Residential Beautification Lottery, if they are not drawn, to be approved for the Residential Revitalization Grant.
 - Midwest Investments; motion made by Wick, seconded by Wallgren. Motion carried.
 - Brock Hutchison and Julie Hutchison; motion made by Wick, seconded by Cole. Motion carried.
 - Ryan Allen and Melody Allen; motion made by Wick, seconded by Kingsbury. Motion carried.
 - Dale Herredsberg and Kareena Herredsberg; motion made by Wick, seconded by Wallgren. Motion carried.
 - Brent Jacobs and Starr Jacobs; motion made by Wick, seconded by Cole. Motion carried.

- c) Scott Roth also requests approval for the Smith County EMS for the SCWRIP Grant up to \$6,000.00; motion made by Kingsbury, seconded by Wallgren. Motion carried.
- d) Scott Roth then announces to the City councilmen that Tony Church has resigned as the Maintenance personnel for Heritage Townhomes. The Economic Development board has approved to replace Tony Church with Joel Brewer at the same \$350.00 a month. Kingsbury makes a motion, seconded by Wallgren, to approve Tony Church's replacement. Motion carried.
- e) Roth presented a pay request for \$545.00 to Nancy Shaffer for training reimbursement regarding the Heritage Townhomes manager. A motion was made by Cole, seconded by Kingsbury, to approve the pay request to Nancy Shaffer for \$545.00. Motion carried.
- f) Roth also explains the budget for the Commercial Equipment/Technology Grant and the Commercial Workforce has been set at \$20,000.00.
- g) The Smith Center Economic Development also requests for approval to pay \$70.00 for a Smith Center High School yearbook. A motion was made by Wick, seconded by Cole for the approval of the purchase of the yearbook ad. Motion carried.
- h) An additional pay request was submitted by Roth for a supper reimbursement for \$188.40, to Scott Roth. A motion was made to approve the reimbursement by Wick, seconded by Kingsbury. Motion carried.

A motion was made by Cole, seconded by Kingsbury to adjourn Council Meeting at 6:30 for Smith County Land Bank meeting.
Meeting called back into order at 6:54 PM by Wiehl.

V. Department Reports/Committee & Board Reports

- a) Police Department-Chief Marshall gave an update regarding the decals to outfit the Tahoe. Marshall explains they are not yet ready and will update the council once complete. Cole inquires on the radar on the officer vehicles, Marshall confirms they have been fixed and are in working order.
- b) Supervisor- Rick Hileman gave the council an update regarding the concrete pad for the new generator, which is expected to be up and running hopefully within the next week. Hileman also explains that there are 5 houses that have been affected during the road project and will need to replace some plumbing and sewer lines. Hileman has hired Tracy Kingsbury to fix the sewer line issue. No bids were received as bids would have delayed the project for 2 months. Hileman also goes into detail regarding his concern for the Smith Center Golf course. The councilmen discuss options to help the Golf Course.
- c) Clerk- Jill notifies the board that a city employee is interested in purchasing a propane tank that was previously used in the well-houses. The councilmen discussed the possibility of selling a propane tank but

first wanted to get estimates on the fair market value of the tank. Rick Hileman explains that the propane tanks are not empty. The councilmen agree the cost of the propane included should be added to the price of the propane tank.

- d) Treasurer-Colby has been working with PEPSI regarding the pop machine in the basement of the Srader Center. PEPSI will not exchange out the expired soda, and it is not being used often enough. PEPSI offered to have the machine moved outside of the building, at the cost of the City. A motion was made by Wick, seconded by Kingsbury for the removal of the PEPSI machine.
- e) Attorney-Owen asked the members to again check for an email she sent regarding the Land Bank; offering to reach out individually with any questions.

VI. Adjournment

A motion to adjourn was made by Wick and seconded by Cole. Motion carried. Meeting adjourned at 7:19 p.m.

Attest: