

Smith Center City Council Meeting Minutes

June 24, 2024

I. Call to Order

Mayor Bryce Wiehl opened the meeting at 6pm on Monday, June 24, 2024, at the Srader Building.

II. Attendance

Council members: Chris Cole, Brady Peterson, Don Wick, Dave Mace, and Tracy Kingsbury.
Others: Andrea Cross, Jamie Marshall, Tabitha Owen, Aurielle Hughes, Kim Maudlin, Kim Phelps, and Jill Conaway.

III. Consent Agenda

Motion by Wick, seconded by Peterson, to approve the previous meeting minutes, vouchers, and receipts. Motion carried.

IV. Guest

Andrea Cross, representing Options Domestic & Sexual Violence Services, shared information with the governing body on the services Options provides to the community, county, and throughout Northwest Kansas. A motion was made by Wick, seconded by Mace, to approve support of \$1,500 to Options as the services are vital to victims. Motion carried.

V. Previous/Ongoing Business

- a) Water Line Bids-A motion was made by Kingsbury, seconded by Peterson, to table the water line bids. Motion carried.

VI. New Business

- a) Postage Meter Contract-Conaway shared postage contract options as the current contract with FP ends in October. Options include renewing with the current company at \$35.95/month; Pitney Bowes SendPro C Lite at \$55.18/month; Pitney Bowes SendPro Mailstation at \$21.24/month; and Pitney Ship Online at \$18.92/month. Conaway explained that the higher end contract is more than what is needed. The consensus of the administrative staff is to move to the Pitney Bowes SendPro Mailstation. Following discussion, a motion was made by Kingsbury, seconded by Peterson, to contract with Pitney Bowes/SendPro Mailstation when the current contract ends. Motion carried.
- b) Nex-Tech Contract-Conaway presented a cyber security renewal contract covering the server and computers at \$470/month. Motion by Cole, seconded by Mace, to approve the Nex-Tech cyber security contract. Motion carried.

VII. Department Reports/Committee & Board Reports

a) Economic Development-The council reviewed the advisory board minutes from June 13th. A motion was made by Kingsbury, seconded by Wick, to table the jumpstart grant for Kelsi Griffin to the next meeting as there was not a board member present to elaborate on the application and usage. Motion carried. Conaway will reach out to Rhodes to have a member present at the next council meeting.

b) Clerk-Conaway presented a letter from Southern Star. Southern Star will be replacing 40' of pipeline behind the housing structures on Roger Barta Way, from 3rd Street to the north, in 2025.

The League of Kansas Municipalities sent correspondence that the Standard Traffic Ordinance books will be available to municipalities in late July. A motion was made by Cole, seconded by Kingsbury, to approve the new licensing agreement for the 2024-2025 STO. Motion carried.

Conaway has received the second 2023 Chrysler Voyager for the General Public Transportation Program, that will soon be in service. Part-time drivers are needed, applications are continued to be accepted.

VIII. Governing Body Reports

a) Wick-Reported on the pool schedule changes for the beginning of this week, due to summer volleyball.

b) Wiehl-Read a letter of resignation from Aurielle Hughes, treasurer/utility billing clerk, effective July 24, 2024. Motion by Wick, seconded by Peterson, to accept the resignation of Aurielle Hughes. Motion carried. Wiehl read a letter of resignation from David Mace from the city council, effective immediately. Motion by Cole, seconded by Kingsbury, to accept the resignation of David Mace. Motion carried.

IX. Executive Session

A motion was made by Kingsbury, seconded by Wick, to enter into executive session for ten minutes, personnel exception, matters of non-elected personnel, with Owen and Conaway in attendance. Motion carried. In session at 6:42pm-out of session at 6:52pm.

There was no action following executive session.

X. Adjournment

Motion by Peterson, seconded by Wick, to adjourn. Motion carried. The meeting adjourned at 6:54pm.