

Smith Center City Council Meeting Minutes

June 10, 2024

I. Call to Order

Mayor Bryce Wiehl opened the meeting at 6pm on Monday, June 10, 2024, at the Srader Building.

II. Attendance

Council members: Don Wick, Dave Mace, Brady Peterson, Chris Cole, and Tracy Kingsbury.

Others: Jamie Marshall, Aurielle Hughes, Tabitha Owen, Kim Maudlin, Rick Hileman, Nick Rhodes, Nancy Shaffer, Kim Phelps, and Jill Conaway.

III. Consent Agenda

Motion by Wick, seconded by Peterson, to approve the previous meeting minutes, vouchers, and receipts. Motion carried.

IV. Previous/Ongoing Business

- a) Seasonal Positions-Applications were reviewed. A motion was made by Wick, seconded by Mace, to hire Leah McKelvey and Parker Attwood-lifeguards. Motion carried.

V. New Business

- a) Agreements-Conaway presented the audit and budget agreements for the City and Recreation Commission. A motion was made by Cole, seconded by Kingsbury, to approve both agreements. Motion carried. Mayor Wiehl signed both agreements.

VI. Department Reports/Committee & Board Reports

- a) Golf Course-The council reviewed the golf course board minutes. Hileman asked on behalf of Billy Thayer, golf course board president, if Thayer can retain his position without paying for a course membership this season, due to personal circumstances. Council members asked if the golf board was in agreement. Following discussion, it was the consensus of the council to waive the membership requirement for this season.
- b) Economic Development-Rhodes presented the action items from the board meeting. A motion was made by Wick, seconded by Peterson, to approve a commercial revitalization grant for exterior work to Collier Garden, up to \$3,000 in matching funds. Motion carried. Rhodes shared information on the revolving loan application from Top Shelf Lumber for construction of a new retail hardware store, explaining that this loan would be in conjunction with other funding in place and the UCC filing would be in second-position lien. Following discussion, a motion was made by Cole, seconded by Peterson, to approve the loan for up to \$100,000. Motion carried. Rhodes shared the board's director discussion. The board would like to offer a candidate the position at pay scale 16. Discussion was held. It was the consensus of the council to

offer the wage as presented. If the candidate agrees, the board can bring the information to the next meeting for the council to decide. Rhodes also shared that the advisory board is looking for new board members.

Kingsbury inquired on the daycare center. Shaffer is on that board and shared that the center is still struggling however progress is being made. A director was hired the beginning of May, enrollment is up, and once they are approved for the food program, it will help with the costs. The center is dependent upon grants and donations in addition to fees. Rhodes shared information on the housing and workforce recruitment committee meetings, reporting that the housing committee is in discussion with developers on possible multi-family structures. Heritage Townhomes has two vacancies.

- c) Police-Chief Marshall asked Owen to review the code of ordinances for verification that the noise ordinance continues to be in place, as he needs to verify the source to write tickets. Marshall reported compliance issues on the chicken ordinance. Wick asked about scooters. Marshall explained that the type of scooter in question falls under the bicycle section; they cannot be on highways, similar to golf carts.
- d) Hileman-Updated the council on the status of an employee currently on leave. Hileman reported that the lumberyard building is in the fire zone therefore he took a copy of the ordinance to Fire Chief McNary for review. Cole shared McNary's approval. A motion was then made by Cole, seconded by Kingsbury, to approve the construction of the lumberyard building in the location presented. Motion carried. Cole reported to Hileman a broken bracket on the top of the bulk water fill.
- e) Clerk-Conaway shared that she was re-elected as treasurer of Coordinated Transit District #8 for fiscal year 2025. The city will be reimbursed her wages for time spent fulfilling this position, as well as the time spent on the general public transportation program. The program is scheduled to receive the second 2023 Chrysler Voyager on Tuesday. Applications are being accepted for part-time driver positions. Conaway asked the council to review the swimming pool manager wages, with the recent change in the salary schedule. A motion was made by Wick, seconded by Mace, to approve an hourly wage of \$16.50 to Donna Favinger. Motion carried. Conaway shared drawings submitted by Jose Jiminez, showing the set up of the work he is completing at the prior US Center Motel buildings. Rhodes shared that the economic development board is working to find options to assist Jiminez.
- f) Treasurer-Hughes reporting grant approvals towards work on the golf course clubhouse and cart shed improvements; and \$5,000 for the well project, which is now complete.

VII. Governing Body Reports

- a) Wick has received calls on the pool house. Wiehl reported that he talked to Hahn, it is planned that Hahn will be here mid-August for the masonry work on the pool house. Wick

explained that the pool will be closed on Wednesdays for the month of June, as well as the 10th and 25th. Notices are put on social media and the city website. Wick reported on backflow issues, that have now been fixed.

- b) Kingsbury reported on a personal water leak he worked on for Zabel's, fed by the transmission lines.

VIII. Executive Session

A motion was made by Cole, seconded by Wick, to enter into executive session for five minutes, personnel exception, matters of non-elected personnel, with Owen and Rhodes in attendance. Motion carried. In session at 7:06pm-out of session at 7:11pm.

There was no action following executive session.

IX. Adjournment

Motion by Peterson, seconded by Wick, to adjourn. Motion carried. The meeting adjourned at 7:12pm.