

Smith Center City Council Meeting Minutes

April 22, 2024

I. Call to Order

Mayor Bryce Wiehl opened the meeting at 6pm on Monday, April 22, 2024, at the Srader Building.

II. Attendance

Council members: Chris Cole, Don Wick, Brady Peterson, Dave Mace, and Tracy Kingsbury.
Others: Jamie Marshall, Tabitha Owen, Kim Phelps, Rick Hileman, Kim Maudlin, and Jill Conaway.

III. Consent Agenda

Motion by Cole, seconded by Wick, to approve the previous meeting minutes, vouchers, and receipts. Motion carried.

IV. CVR Grant

Conaway presented the CVR Statutory Checklist to the council. Following review, a motion was made by Kingsbury, seconded by Wick, to approve the checklist and authorize the mayor to sign. Motion carried. Clerk Conaway will post the Notice of Intent to Request Release of Funds from April 23rd through May 3rd.

V. Previous/Ongoing Business

- a) Seasonal Positions-Applications were shared with the governing body. A motion was made by Wick, seconded by Cole, to offer a lifeguard position to Kaley Frydendall. Motion carried.

VI. Department Reports/Committee & Board Reports

- a) Library Board-The library board minutes were reviewed by the council. A motion was made by Cole, seconded by Mace, to appoint Cherie Herredsberg to replace Kathy Yenne's position; and to appoint Deb Silsby to replace Shelli Younger's position. Motion carried.
- b) Economic Development-Conaway presented the action items from the board's minutes. A motion was made by Wick, seconded by Mace, to approve a \$5,000 Commercial Revitalization grant to Nathan Jacobs for work to expand an existing tenant's space and possible addition of another tenant in the basement of the building located at 100 S. Main Street. Motion carried.
A motion was made by Wick, seconded by Kingsbury, to accept the resignation of Dana S. Peterson from the Housing Team. Motion carried.
- c) Police Department-Chief Marshall reported that he will be replacing a door in the police offices; and that the radios have all been passed on to the fire department.

- d) Hileman-Reported that Inland Potable Services inspected the water tower, finding some sediment above the water line that will need some attending to in the next few years. The water department utilized a company to freeze a section of line to insert a valve, which worked well. The well at the golf course is back up and running.
- e) Clerk-Conaway reported on the KCAMP orientation; and will be meeting with department heads to talk about any 2025 capital improvement plans to incorporate into the budget preparation.
- f) Maudlin reported that Hahn Masonry will begin work on the bathhouse in August.
- g) Attorney-Owen received an email with a good legal description of the lagoon project land, and reported that the survey has been completed.

VII. Governing Body Reports

Cole-Shared an option to offer a sign-on bonus to swimming pool employees, as it is imperative that the swimming pool open for the season. Wick added an option that was brought to him, to offer a \$500 scholarship to qualifying seniors based on set criteria. The council members discussed various options. Following discussion, a motion was made by Wick, seconded by Cole, to apply a \$100 sign-on bonus, a \$200 bonus to pool employees in good standing half-way through the season, and a \$200 bonus to pool employees in good standing at the close of the season; for a total of \$500; including the manager. Motion carried.

VIII. Pay Scale

Wiehl shared his thoughts on the pay scale, stating that the council would need to decide on a dollar amount for the first box on the scale and rebuild the pay scale on either a monetary or a percentage amount difference for each step. Detailed discussion was held on the similar setup; and options to update. It was decided that in addition to a set amount between each step, a COLA type percentage could be voted on annually by the council. Following additional discussion, a motion was made by Peterson, seconded by Wick, to schedule a special meeting to be held at 6pm on Monday, April 29th to solidify a pay scale; with a computer and projector used to calculate various scales during the meeting for the council to utilize to build and better determine the correct structure of the scale. Motion carried. Conaway will post the special meeting notice.

IX. Adjournment

Motion by Peterson, seconded by Kingsbury, to adjourn. Motion carried. Meeting adjourned at 7:25pm.