

City of Smith Center
City Council Meeting Minutes
January 24, 2018
6:00pm

The City Council met in adjourned session with Mayor Bryce Wiehl presiding. Council members present: Adam Rentschler, Tracy Kingsbury, Chris Cole, and Dave Mace.

Others present: Don Wick, Jamie Marshall, Mickey Drake, Julie Troy, Lori Rorabough, Dannie Boucher, Nick Rhodes, Tabitha Owen, Lori Bortz, Brady Peterson, Sherry Weatherholt, Terri Jones, and Jill Conaway.

Mayor Wiehl called the meeting to order at 6:00pm.

Motion by Rentschler, seconded by Cole to approve the minutes with the addition of adding Tabitha Owen to the attendance section. Motion carried.

Chamber of Commerce

Brady Peterson, Chamber of Commerce board member, addressed the council on activities completed in 2017 and planned activities for 2018. Motion by Rentschler, seconded by Mace to allot \$8,000 to the Chamber of Commerce for 2018. Motion carried.

Water Main

Bids were reviewed for the boring and work to replace the water main in the 100 block of north Washington Street.

- DLS Underground - \$20,182.50
- Larson Construction, Inc. - \$28,825
- Deep Creek Construction - \$24,877

Motion by Kingsbury, seconded by Rentschler to accept the bid from DLS Underground at \$20,182.50. Motion carried.

Council Appointment

Motion by Rentschler, seconded by Mace to appoint Don Wick to the council position previously held by Sonny Manley, and department head of the parks and pool. Motion carried. Wick joined the council table.

Recreation Commission

Through the request of the Recreation Commission, a motion was made by Cole, seconded by Wick to appoint Dave Tharp as Recreation Director, salary to be determined at a later date. Motion carried.

Policy Books

Updated policy books and job descriptions were presented to the council for review prior to the next council meeting. Attorney Owen has reviewed the policy updates and recommended the council approve.

Economic Development

Troy presented minutes from the last regular meeting and special meeting of the Economic Development board. Troy explained the procedure and cost for startup and filing for the Child Development Committee to become a 501c3. Motion by Rentschler, seconded by Mace to approve payment of \$1,590 from Economic Development funds for the 501c3 application and filing. Motion carried.

Julie Troy, Galen Lambert, Brad Howland, Terri Jones, and Jill Conaway met with Randy Hrabe from Northwest Kansas Planning & Development on the management of Heritage Townhomes. Budget concerns were shared. Hrabe will review the information given to him and make the necessary changes, to be presented to the Economic Development board at or prior to their next scheduled meeting.

Per recommendation of the board, a motion was made by Cole, seconded by Rentschler to appoint Brady Peterson to the Economic Development Board. Motion carried. Motion by Rentschler, seconded by Kingsbury to appoint Jeff Charbonneau to the Economic Development Board. Motion carried.

Nick Rhodes shared information on some recent Economic Development projects.

The governing body thanked Troy for her service as director over the last year and wished her success with her new employment.

Superintendent and Council Reports

Chief Marshall reported on work to take place in the Police Department building. In response to a question from the mayor, Marshall and Owen explained criminal trespassing and the procedure used if a situation is reported.

Conaway informed the council of the Strategic Doing follow-up meeting to be held February 20th from 6pm-8:30pm at the V.F.W. Discussion was also held on the scheduling and attendance of the department superintendents at each council meeting, and various ways of communication between the council department heads and staff; and council reports on their departments at the meetings.

Abandoned Property and Landbank

Mayor Wiehl has been researching the possibility of establishing a landbank. House Bill 2506 on abandoned housing may address this, if passed. Owen will do some research on

options of setting up a landbank and what the house bill covers, if passed. Owen also explained the process taken at the County for properties to be sold via tax sale.

Motion by Wick, seconded by Rentschler to adjourn at 6:52pm. Motion carried.

Attest:



Jill Conaway, City Clerk