



# Smith Center Economic Development

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## Revitalization Grant Application for property zoned COMMERCIAL

The primary intent of the Revitalization grant is to enhance our community by removing dilapidated structures or debris to be replaced with new construction or improvements that will increase the value of the property.

**All grant requests are subject to available funds**

### **General Guidelines**

**A matching grant up to \$1500 is available for a qualifying clean-up only project without plans to rebuild.**

The property owner may apply for up to \$3,000 and the amount requested must be matched dollar for dollar. For instance, if the total project cost is \$2,000, the project is eligible for a \$1000 grant. If the total project cost is \$7,7000 or more, you may request the entire \$3,000 grant.

Request must be in the Economic Development office by the first business day of the month to allow time to evaluate the project before making a decision at the next Economic Development meeting.

Property owner agrees to provide:

1. Completed application
2. Photos of the structure to be torn down or trees and debris to be removed
3. A bid from a contractor if hiring the work done. Work done by property owners does qualify for a revitalization grant.
4. Proof Property Taxes are paid up to date. This can be obtained from the County Treasurer
5. The city building inspector and/or member of the E.D. board access to inspect the interior of a dwelling to determine if it is a candidate for renovation.

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If rebuilding Property owners are encouraged to take advantage of the Smith County Neighborhood Revitalization Plan to qualify for property tax rebates for qualified improvements. The property owner must file, and have approved, an application with the County Appraiser before construction begins.

*updated 10-14-2015*

**DATE:** \_\_\_\_\_

**1.) Owner(s) of property to be revitalized:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Daytime Phone Number:** \_\_\_\_\_ **email address:** \_\_\_\_\_

**2.) Address including specific location of the proposed demolition:** \_\_\_\_\_

**3.) Name of group or individuals who will be doing the demolition work:**

**Contact's name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Daytime Phone Number:** \_\_\_\_\_

**To qualify for a Revitalization Grant:**

Describe the nature of the project including type of structure to be torn down and cleared, trash to be hauled away, trees removed or other clean up included in project.

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Describe how clearing the property would benefit the neighborhood or community.  
(Is it an eyesore, affecting property values or salability of adjoining property? Is it a health or safety hazard?)

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What is the expected date of completion for clean up? \_\_\_\_\_

Give a description of how liability issues will be handled if necessary

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Explain what will be done with the property (or adjoining lot under the same ownership) after it is cleared.

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1. Economic Development Director will notify you after the next E.D. board meeting and subsequent City Council meeting of approval or denial of the grant either by phone call, in writing, or both.
2. Grant request must be approved before any demolition begins to qualify for a grant payment.
3. There is a (4) four month time limit from the date of approval to the date of demolition completion or the property owner risks losing the grant. If the contractor is unable to start the job in that time period please advise the E.D. Director of the delay.
4. Call Dig Safe 811 or Kansas One Call well in advance of the demotion.
5. Call the City office at least one business day before the demolitions is scheduled so that a city employee can cap sewer and water lines if there are any.

**To receive the grant:**

1. The property owner or contractor must notify Economic Development once the demolition project has been completed for inspection and final approval.
2. Provide a receipt or cancelled check to verify the contractor has been paid if using a contractor.
3. A Grant Presentation will be scheduled to present the reimbursement check from the City of Smith Center/Economic Development with a photograph taken to be published in the Smith County Pioneer.
4. A temporary sign will be displayed on the property for 30 days designating the clean-up was paid for in part by Smith Center Economic Development Cleanup and Revitalization program.

**Signature:** \_\_\_\_\_